



Private Property Camping

Property Owner Program Information

2017 Pilot Project

The Village of Queen Charlotte is offering a pilot project to allow guest camping on private properties within our municipal boundaries. Our hope is that this program will help our community expand during our tourist season, while also providing our residents with some additional income. This information sheet provides a step-by-step guide to setting up your private property camping opportunity and advertising it on www.RVwithMe.com. We have also included a Frequently Asked Questions (FAQ) document.

Step 1: APPLY FOR A \$30 PERMIT AND SIGN WAIVER OF LIABILITY

To participate in this program, please complete the “Private Property Camping Permit Application” including the “Release of Liability, Waiver and Assumption of All Risks”. The permit application requests information on the period of time you will be offering the service, the number of campsites offered, services offered, number of brochures you are requesting, and a site plan so that we can ensure emergency vehicles will still have access. Permit applications will be processed as quickly as possible and you will be provided with a supply of the “Going Local – A Guide for Private Property Campers” brochure. Brochure supplies will be replenished on request.

Step 2: REGISTER WITH www.RVwithMe.com

www.RVwithMe.com is a FREE online community that helps campers and property owners in Canada and the USA connect. The Village of Queen Charlotte will have a link directly to Queen Charlotte camping opportunities on our website and it will also be advertised through www.GoHaidaGwaii.com.

To register your property:

- Go to www.RVwithMe.com
- Click on the **ADD YOUR LISTING** button in the top right hand corner
- Click on **RV Sites** (this can also be used for tent sites only)
- Click on **ADD NEW RV SITE**
- Under Information you will need to indicate a **Title** for your site – we recommend your family name (i.e. Smith’s Private Campsite)
- Select a **Property Type** – we recommend using the **CUSTOM** field and indicating Private Property Campsite
- Select **Property Attributes, Property Amenities, Site Amenities, RV Pad**, as applicable
- There is space to add a **Description** of what you are offering, the **Maximum per RV, Vehicles per Site, Stay Length, Maximum RV Length, Number of Sites, Contact Information, Rates, Fees, Pictures**, and a google map **Location**
- For the **Payment Options** select **Deposit Fee** of 0% per transaction (Note: the Deposit Fee has been removed for 2017)
- You can also add some **Frequently Asked Questions (FAQs)** and any **Rules and Regulations** that you want – we recommend the following:
 - Campsites must be kept clean and free of attractants for wildlife at all times (e.g. bears, rats, raccoons, etc.)
 - Items left in campsite after vacated are considered garbage and will be disposed of
 - No more than X people are permitted per campsite unless they make up a single family group
 - A maximum of X pieces of shelter equipment are permitted per site
 - Campfires must be contained in fire pits and follow safe burning practices

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- The removal or collection of live wood is prohibited
 - Alcohol is restricted to campsites only and is prohibited in all public places
 - Pets must be kept under control at all times
 - As per the Village Noise Bylaw 48-2011, please respect your hosts and ensure that noise is kept to a minimum between the hours of 11:00 pm and 7:00 am on weekdays and 11:00 pm and 9:00 am on weekends
- Click **Save & Continue**

To view your listing, go to the home page for www.RVwithMe.com and use the search function. Make sure you select from both the RV Stay and State, city or zip code.

Step 3: REVIEW AND CONFIRM CAMPER RESERVATION REQUESTS

Campers will make online reservations and pay their hosts upon arrival. When guests request a reservation, the host is notified by email and has 24 hours to confirm the reservation. Hosts are able to post comments regarding campers, both positive and negative, which are only seen by other hosts. When a request is received, they host can review the comments before accepting the reservation. You can download the site availability calendar to a Google Calendar or an iCalendar.

Step 4: GREET GUESTS, SIGN WAIVERS AND COLLECT FEES

When your guests arrive, please provide them with a copy of our “Going Local – A Guide to Private Property Camping” brochure, have them complete and sign the “Guest Waiver Release of Liability, Waiver and Assumption of All Risks” form, confirm your offered services, and collect your fee.

Step 5: PROVIDE FEEDBACK ON YOUR EXPERIENCE

As this is a pilot project for 2017, we will be sending out a survey to all participating property owners in the fall. This feedback, along with an analysis of costs of brochure production and marketing costs will be evaluated to determine if the program will continue in the future.